

**BOARD OF POLICE COMMISSIONERS
MINUTES OF MEETING**

A meeting of the Board of Police Commissioners was held in the Community Room at the Burlington Police Department on **Tuesday, June 23, 2015**. Chair Kenney called the meeting to order at 6:02 p.m.

The following Commissioners were present: Chair Sarah Kenney, Vice Chair Jerry O'Neill, and Commissioner Paul Hochanadel. Also present were Chief Michael Schirling and Kimberly Caron, Police Commission Clerk.

Additions or Modifications to Agenda:

~There were no additions or modifications to the agenda.

Public Forum:

~No one addressed the Commission in Public Forum.

Chief's Report:

~FY15 budget is on target.

~FY16 budget was passed by the City Council in June. There is a training budget increase in FY16, as well as an increase to add a Dispatch Supervisor position in January, 2016. This will bring the Department to 139 full time authorized staff.

~Staffing – Dispatch is at 11, and we are accepting applications to fill a recently vacated position. Sworn staff is at 97 but will increase to 102 in July with four new officer hires. This is in anticipation of two upcoming retirements.

~The last Coffee with the Chief was on June 9th at the Bagel Café on North Avenue.

~The last installment of the Community Academy, the YES Program at the Burlington High School, finished up in June.

~Transition planning is ongoing. Chief Schirling shared the transition binder, which will be given to the new Chief, once hired.

~The Race Data Collection (RDC) for 2014 is complete. Chief Schirling shared the results. Discussion followed.

Discussion on Response Letter to the City Council Resolution regarding Military Equipment:

~Chair Kenney shared the letter she and Commissioner Hochanadel drafted in response to the City Council's Resolution regarding Military Equipment. Discussion followed.

~Vice Chair O'Neill moved to send the letter to the City Council with the proposed edits discussed. Commissioner Hochanadel seconded; all in favor, so passed.

Discussion on Police Commission Annual Report:

~The Commission discussed the draft of the Police Commission Annual Report. Several minor edits were suggested. Chair Kenney moved to approve the Annual Report with the proposed edits. Vice Chair O'Neill seconded, all in favor, so passed.

Incoming Correspondence:

~There was no incoming correspondence.

Commissioners' Updates/Comments:

~Chair Kenney informed the Commission members that Christine Kemp Longmore will be joining the Police Commission, effective July 1st.

Review Updated Directives, DD03, Bias-Free Policing and DD34, Animal Control:

~The Commission discussed the edits made to DD03, Bias-Free Policing. Vice Chair O'Neill moved to adopt the edits to DD03. Commissioner Hochanadel seconded; all in favor, so passed.

~The Commission discussed the edits made to DD34, Animal Control. Vice Chair O'Neill moved to adopt the edits to DD34. Commissioner Hochanadel seconded; all in favor, so passed.

Consent Agenda – Minutes of the 5/26/2015 Meeting:

~Vice Chair O'Neill moved to approve the 5/26/2015 minutes. Commissioner Hochanadel seconded; all in favor, so passed.

Next Meeting's Agenda Items and Date:

~Chair Kenney requested a discussion on the 10 Year Capital Plan letter be added to the next meeting's agenda. The next meeting date was set for Tuesday, July 28, 2015 at 6:00 p.m.


Executive Session:

~Vice Chair O'Neill moved to enter Executive Session to discuss the appointment of a public officer and employee. No decision on the appointment was made at this time. Chair Kenney seconded; all in favor, so passed. Executive Session entered at 6:53 p.m. Executive Session ended at 7:02 p.m.

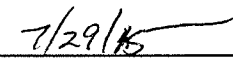
Adjournment:

~Vice Chair O'Neill moved to adjourn the meeting at 7:03 p.m. Chair Kenney seconded; all in favor, so passed.

Respectfully Submitted,



Kimberly Caron,
Clerk of Police Commission



Date